

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
BOARD OF EDUCATION MEETING
WEDNESDAY, AUGUST 6, 2014**

A Board of Education meeting was called to order at 7:02 p.m. by President, Richard Boeltz, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Richard Boeltz, President
Mr. Ethan Day, Vice-President
Mrs. Helen Hunsinger
Mr. James Strenkert (arrived @ 7:10 p.m.)
Mrs. Tammie McCauley
Mr. Timothy Crumb

BOARD MEMBERS ABSENT:

Mrs. Karen Hendershott

ADMINISTRATIVE STAFF PRESENT:

Mr. Jonathan Retz, Superintendent
Mr. James Walters, High School Principal
Mr. Bryan Ayres, Intermediate School Principal
Ms. Ramona Luetzger, Director of Special Services
Mr. Jordon Lilley, Transportation/Building & Grounds Supervisor

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Motion made by Crumb, seconded by Day, to adjourn to Executive Session for the following at 7:03 p.m.:
 - Special Education Placements
 - Confidential Personnel Matter
 - Negotiations Update

Yes-5, No-0

EXECUTIVE SESSION

- Upon the recommendation of the Committee on Special Education, a motion was made by Day, seconded by Hunsinger, to approve the following placement(s):
#710123413; #710022495; #710023279; #710023280.

Yes-6, No-0

**SPECIAL EDUCATION
PLACEMENTS**

- Motion made by Strenkert, seconded by Crumb, to adjourn Executive Session at 7:44 p.m.

Yes-6, No-0

ADJOURN EXECUTIVE

- President Boeltz reconvened the meeting at 7:46 p.m.

RECONVENE

- None.

**ADD./DELETIONS
TO AGENDA**

- Motion made by Crumb, seconded by Strenkert, to approve the minutes for the regular meeting held on July 16, 2014, as presented.

Yes-6, No-0

**APPROVE MINUTES
7/16/14**

- August 6 – Public Forum – Capital Project – 6:00 p.m.
- August 18 – Fall Sports Begin
- August 20 – Board of Education Meeting - 7:00 p.m.
- August 21 – Bus Garage Open House – 5:00 – 7:00 p.m.
- August 25 – New Teacher Orientation

CALENDAR

- August 25 & 26 – MS 6th Grade Orientation
- August 26 – Freshman Orientation – 11:00 a.m.
- August 27 – Fall Athlete Parent Information Night - 7:00 p.m.
- August 28 – MS New Student Orientation – 1:00 p.m.
- September 1 – Labor Day Holiday
- September 2 – Staff Development Day
- September 3 – First Day for Students
- September 3 – Board of Education Meeting – 7:00 p.m.
- September 4 – Public Forum – Capital Project – 7:00 p.m.

**PUBLIC COMMENT:
MARIE SCOFIELD -
PE MISSING
SPEAKERS**

- Marie Scofield, GTA President, followed up on a previous meeting discussion regarding non-working/missing speakers in the PE locker rooms, wrestling room and outside. PE teachers cannot hear when announcements are made, which could pose safety concerns in the case of a lock down or evacuation situation. Ms. Scofield stated that speakers were working prior to the last building project. At that time, the wires were cut and speakers removed. In some areas, wires are still visible where the old speakers were. She asked that if it were possible to install speakers where possible prior to the next building project.

**TRANSPORTATION:
YEAR-END REPORT**

- The Transportation Year-End Report for the 2013-2014 school year was noted.

**2014-2015 BUS
ROUTES**

- Motion made by Strenkert, seconded by Crumb, to approve the 2014-2015 Bus Routes as presented.
Yes-6, No-0

**REPORT(S):
BUS CAMERAS**

- Jordon Lilley, Transportation Supervisor, showed a recording from the 24/7 Camera System that is installed on one of our buses. Mr. Lilley is looking at having this camera system installed on all new order buses. The Transportation Committee will explore this option further prior to our next bus purchase.

**UTICA NATIONAL
RISK INSPECTION**

- Jordon Lilley, Buildings & Grounds Supervisor, reviewed the Utica National Risk Inspection Annual Report with the Board. He also reviewed the recommendations made by Utica National – i.e. softball bleachers not up to code for a school district; yearly Title IX employee sign-off, coffee makers, refrigerators, and flammable material used as curtains. This report is for information purposes only – noted.

**EDUCATION &
PERSONNEL:**

**-The Superintendent of Schools recommends the
following board action:**

**UNPAID LEAVE OF
ABSENCE – JESSICA
SCHINDLER, TEACHER**

- Motion made by Strenkert, seconded by Hunsinger, to approve the request of Jessica Schindler for a one year unpaid leave of absence from her position as Biology Teacher for the 2014-2015 school year.
Yes-6, No-0

**RESIGNATION(S):
MEGHAN SAMSEL-
SPEC. ED. TEACHER**

- Motion made by Hunsinger, seconded by Day, to accept the resignation of Meghan Samsel from her position as a Special Education Teacher effective August 31, 2014.
Yes-6, No-0

**ABOLISHMENT(S):
.6 FTE INDUSTRIAL
ARTS TO .4 FTE**

- Upon the recommendation of the Superintendent, a motion was made by Strenkert, seconded by Crumb, to approve the following abolishment:

- (a) .6 FTE position is abolished for reasons of economy, effective August 7, 2014, in the tenure area of Industrial Arts – General resulting in a remainder of .4 FTE position.
- (b) The person having the least seniority in the tenure area of Industrial Arts – General is Justin Pisanello.
- (c) Justin Pisanello shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013(3).

Yes-6, No-0

**APPOINTMENT(S):
FULL-TIME
SUBSTITUTES
(2014-2015)**

- Motion made by Crumb, seconded by Strenkert, to appoint the following individuals as Full-Time Substitutes for the 2014-2015 school year beginning September 1, 2014, not to exceed June 30, 2015:
 - Shelbe Furman
 - Dianne Evans

Yes-6, No-0

SUBSTITUTE ROSTERS

- Motion made by Crumb, seconded by Strenkert, to appoint the following individuals to the Substitute Rosters for the 2014-2015 school year:
 - Ethan Lucas – Substitute Teacher 7-12
 - Amanda Willis – Substitute Teacher K-12

Yes-6, No-0

**LONG-TERM SUB-
MARIA COSTELLO-
BIOLOGY**

- Motion made by Crumb, seconded by Day, to move Maria Costello, from the approved Substitute Roster to a long-term substitute position to cover a leave of absence, (Jessica Schindler – Biology), for the 2014-2015 school year, not to exceed June 30, 2015.

Yes-6, No-0

**LONG-TERM SUB-
AMANDA WILLIS-
MUSIC**

- Motion made by Crumb, seconded by Hunsinger, to move Amanda Willis, from the approved Substitute Roster to a long-term substitute position to cover a leave of absence, (Theresa Miller - Music), for the 2014-2015 school year, not to exceed June 30, 2015.

Yes-6, No-0

**JESSICA FISH-
.6 FTE FOREIGN
LANGUAGE TEACHER**

- Motion made by Crumb, seconded by Day, to appoint Jessica Nelson Fish as a .6 FTE Foreign Language Teacher effective September 1, 2014. This is a non-tenure track appointment due to being part-time.

Yes-6, No-0

**CHRISTINE MCCABE-
.4 FTE PHYSICAL
EDUCATION TEACHER**

- Motion made by Crumb, seconded by Hunsinger, to appoint Christine McCabe as a .4 FTE Physical Education Teacher Effective September 1, 2014. This is a non-tenure track appointment due to being part-time.

Yes-6, No-0

**ANNALEA SININGER –
SPEC. EDUC. TEACHER
RECALL**

- Motion made by Crumb, seconded by Strenkert, to appoint Annalea Sininger as a Special Education teacher effective September 1, 2014 as a recall from the Preferred Eligible List of the district to fill a vacancy (Samsel resignation) in the tenure area of Education of Children with handicapping Conditions-General.

Yes-6, No-0

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

- Motion made by Strenkert, seconded by Crumb, to accept the Budget Status Reports for June 2014 for the General

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- Fund, School Lunch Fund, and Federal Grants & Capital Budgets as presented.
Yes-6, No-0

**TREASURER'S REPORT
FOR ACTIVITY FUNDS**

- Motion made by Strenkert, seconded by Hunsinger, to accept the Treasurer's Report for the Activity Funds for June 2014 as presented.
Yes-6, No-0

**BUDGET TRANSFERS
FOR 2013-2014**

- Motion made by Hunsinger, seconded by Strenkert, to approve general fund transfers in the amount of \$207,789 as of July 21, 2014 and \$53,043 as of July 29, 2014 as presented.
Yes-6, No-9

**INTERNAL CLAIMS
AUDITOR REPORT**

- Motion made by Crumb, seconded by Strenkert, to accept the Internal Claims Auditor's Report for June 2014 as presented.
Yes-6, No-0

**GENERAL FUND
BALANCE REVIEW/
RESERVE TRANSFERS**

- Motion made by Strenkert, seconded by Crumb, to approve the transfer of \$166,423.56 from the general fund to reserve accounts: A914 Unappropriated Reserve \$5,662.64, A878 Capital Reserve \$87,760.07, and A830 Employee Benefit Reserve \$73,000.85.
Yes-6, No-0

OBSOLETE BLEACHERS

- Motion made by Hunsinger, seconded by Strenkert, to declare the varsity softball field bleachers as obsolete and to dispose of them through donation or scrap.
Yes-6, No-0

**TRANSPORTATION
CONTRACT-OXFORD
OUTSTANDING BOARD
ACTIONS LIST**

- Motion made by Hunsinger, seconded by Crumb, to approve the Transportation Cross-Contract between Greene Central School and Oxford Academy & Central School September 1, 2014 through June 30, 2015 and to authorize the Board President to sign the same on behalf of the district.
Yes-6, No-0

**ICE CREAM BID
AWARD**

- Motion made by Hunsinger, seconded by McCauley, to approve awarding the Ice Cream bid to Huff Ice Cream in the amount of \$5,086.08 the 2014-2015 school year.
Yes-6, No-0

**FREE & REDUCED MEAL
POLICY BOOK**

- Motion made by McCauley, seconded by Strenkert, to approve the Free & Reduced Meal Policy Book for the 2014-2015 school year as presented.
Yes-6, No-0

**OPPORTUNITIES FOR
CHENANGO AGREEMENT.**

- Motion made by Day, seconded by Hunsinger, to approve the Service Agreement between Opportunities for Chenango, Inc. and Greene Central School for our UPK program from September 3, 2014 through June 5, 2015 at a cost of \$780.00 per month, and to authorize the President of the Board of Education to sign said Agreement on behalf of the district.
Yes-6, No-0

| <u>Bd. Mtg. Directed</u> | <u>Task To Be Completed</u> | <u>Responsibility Of</u> | <u>Report Back</u> |
|--------------------------|-----------------------------------|-------------------------------|--------------------|
| 3/7/07 | Policy/Procedure Manual | Board and Superintendent | Ongoing |
| 8/7/13 | Revenue & Budget Status Review | M. Rubitski | TBD |
| 6/18 | iPad Classroom Use Update | 5 th Grade & Staff | TBD |

**SUPERINTENDENT'S
REPORT**

- Superintendent, Jonathan Retz, reported on the following:

1. Popcorn Tent – Sign-up sheet for working at the Board popcorn tent was passed around for volunteers to sign-up.

2. Homecoming – Superintendent Retz, polled the Board to see if there was any interest in having the Advisors come and explain the Homecoming changes and the reasoning for them. The Board expressed an interest in hearing from the Advisors if possible.

3. Capital Project – One community member attended the Public Forum held prior to the Board meeting on the Capital Project. It was a good chance to go through the presentation and "fine tune" areas that needed it. The next Public Forum will be September 4th and will be advertised through a global connect call, newsletter article, and flyers home with students. The video is now available on the web page and Superintendent Retz will be doing an overview with staff on the opening day of School.

4. Albany Rally – The caravan to Albany will not be happening due to a lack of participation by area schools.

5. Board Reports – Board members should let Superintendent Retz know if they have specific topics that they would like to see/hear more of during the coming year. Superintendent Retz is developing a list of possible Board presentations.

6. Board Self-Evaluation – This document will be sent to Board members to fill out. Superintendent Retz will then compile the responses and share the information with the Board.

- Bryan Ayres, Director of Athletics, stated that they are still Seeking Modified Girls' Volleyball and Soccer coaches for the Fall.

**PUBLIC COMMENT:
BRYAN AYRES -
COACH OPENINGS &
DASA TRAINING**

- There are 7 coaches that need a 6 hour DASA training. The training is being offered in August at Unadilla Valley and all coaches needing the training have been notified and invited to attend. The district will pay for the cost of this training, due to the short notice of the requirement.

- Motion made by Hunsinger, seconded by Strenkert, to adjourn to Executive Session for personnel at 8:50 p.m.
Yes-6, No-0

EXECUTIVE SESSION

- Motion made by Crumb, seconded by Strenkert, to adjourn Executive Session at 10:05 p.m.
Yes-6, No-0

ADJOURN EXECUTIVE

- President Boeltz reconvened the meeting at 10:06 p.m.

RECONVENE

- Motion made by Strenkert, seconded by Day, to adjourn the meeting at 10:08 p.m.
Yes-6, No-0

ADJOURNMENT

Respectfully submitted,

Donna Marie Utter
District Clerk